

JOB TITLE: Summer Early Years Program Assistant

SUMMARY: This is a summer position to support programs with 30 hours per week for 12 weeks.

To be eligible, candidates must meet ALL criteria:

- be between 15 and 30 years of age at the start of the employment;
- be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the *Immigration and Refugee Protection Act 2*; and,
- be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations.

REPORTS TO: Program & Development Manager

RATE OF PAY: \$15.50 per hour plus mandatory benefits

START DATE: Monday, June 6, 2022

RESPONSIBILITIES:

- Plan and deliver high quality playgroups, programs and services in the centre and in the community that promote healthy child development and demonstrate emergent curriculum philosophy.
- Provide role modeling of effective adult-child interactions while maintaining a positive atmosphere throughout the programs.
- Develop supportive relationships and connections with parents, making appropriate referrals when needed.
- Assist with main reception/resource area including greeting and providing seamless community connections to appropriate programs and services.
- Work cooperatively with Early Years Team to ensure a positive work environment, and follow policies for communication and conflict resolution.
- Engage in professional development through regularly scheduled check-ins and goal setting.
- Implement, monitor, and follow COVID-19 health & safety protocols as recommended by our public health unit.

QUALIFICATIONS:

Licenses and Certifications:

- Standard First Aid and CPR Certificate
- Successful Police Vulnerable Sector Check

Knowledge, Skills, and Experience:

- Experience working with families and children.
- Knowledge of emergent curriculum and play-based learning.
- Positive attitude and willingness to grow personally as a leader.
- Excellent interpersonal skills and high verbal and written communication skills
- Understanding of and commitment to anti-racism, equity and inclusion.
- Priority will be given to visible minorities, First Nations individuals and those speaking a second language.
- Preference for a current student or graduate of Early Childhood Education or a related field:
- Availability to work weekdays, evenings and Saturdays

Childreach welcomes and encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process. Send cover letter and resume by email to reeves@childreach.on.ca or mail to 265 Maitland St., London, ON, N6B 2Y3, ATTN: Nadine Reeves by Friday, April 22, 2022 at 4pm.